

GRISWOLD PARENTS CLUB

DEPOSIT FORM

Depositor's Name: _____ Date: _____

Email or Phone Number (for questions): _____

Committee Name: _____

Reason for Deposit: _____

CHECKS:

Please use Additional Check Register Pages When Needed. For large deposits, please provide check detail info in print form AND email electronically when possible. Additional sheet Emailed

Name(s) on Check:	Student / Class (when available):	Check #	\$ Amount
TOTAL count and \$ amount of ALL CHECKS		#	\$

CASH:

Value:	Count:	=	Total	Value:	Count:	=	Total
\$ 100		=	\$ __, ____ . 0 0	Quarters		=	\$ __, ____ . 0 0
\$ 50		=	\$ __, ____ . 0 0	Dimes		=	\$ __, ____ . 0 0
\$ 20		=	\$ __, ____ . 0 0	Nickels		=	\$ __, ____ . 0 0
\$ 10		=	\$ __, ____ . 0 0	Pennies		=	\$ __, ____ . 0 0
\$ 5		=	\$ __, ____ . 0 0				<u>*NOTE – ALL COINS MUST BE ROLLED!</u>
\$ 1		=	\$ __, ____ . 0 0				
TOTAL \$ amount of CASH				\$			

TOTAL:

TOTAL DEPOSIT CHECKS + CASH	\$
DEPOSITORS SIGNATURE:	

* Please complete this entire form for ALL deposits. Deposits should be handed to a Parents Club Treasurer, or you may leave them with Griswold Main Office Staff if you have notified a Treasurer ahead of time.

Griswold Parent's Club Treasurer Main Email Address: GriswoldTreasurer@gmail.com
or contact a Treasurer directly: Julie Fernandes - Cell: 860-965-5410 & Erin Georgini - Cell: 203-886-9227

For Treasurers Use Only: Date of Bank Deposit: _____ Logged Checks Cleared